

BENTON COUNTY, TENNESSEE
COUNTY MAYOR
BRETT LASHLEE

June 15, 2020

TO: Board of County Commissioners
FROM: Brett Lashlee, County Mayor

The Board of County Commissioners will meet in regular session on Monday, June 15, 2020 at the Benton County Courthouse at 6:00 P.M.

LEGEND

RCV = Roll Call Vote

VV = Voice Vote

AGENDA

1. Opening of Meeting by Sheriff or his appointee.
2. Invocation and Pledge of Allegiance
3. Roll Call by County Clerk or Chief Deputy
4. Announcing of Quorum by County Clerk, Wanda Malin
5. Approval of Agenda (VV)
6. Citizens Forum
7. Commissioners Forum
8. County Mayor, Attorney, Finance Advisor, Invited Guest Speaker Forum, or Proclamations
 - *Property Assessor, Ryan Hall – presenting certified tax rate*
9. Approval of Minutes (VV)



1 Court Square
Room 102
Camden, TN 38320

PHONE (731) 584-6011
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EMAIL MAYOR@BENTONCOUNTYTN.GOV
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10. Report of Public Utilities **(VV)**
11. Resolution declaring an outdated/obsolete typewrite in the Mayor's Office as surplus property and allowing proper disposal per the mayor's discretion (20200615-01) **(VV)**
12. Resolution declaring the uncollected debt owed by Holland Craig in the amount of \$3,600.00 as an uncollected debt writing the amount off of Benton County's books removing it as a receivable with the balance coming from the Unassigned Fund Balance within the County General Fund (20200615-02) **(RCV)**
13. Resolution making both new appointments and re-appointments to the airport board, board of public utilities, industrial board and the civil service board (20200615-03) **(VV)**
14. Resolution restricting the purchases \$5,000 or greater that go through the mayor's office for financing be first presented to the appropriate standing committee(s) (20200615-04) **(RCV)**
15. Resolution to transfer funds in the amount of \$4,000 in order to cover any unforeseen expenses in the County Coroner/Medical Examiner budget for the remainder of this fiscal year (20200615-05) **(VV)**
16. Resolution to transfer funds in the amount of \$5,700.00 within the Sheriff's Jail budget for payroll line items (20200615-06) **(RCV)**
17. Resolution to transfer funds in the amount of \$40,500.00 within the Sheriff's budget for payroll line items (20200615-07) **(RCV)**



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18. Resolution to transfer funds in the amount of \$890.00 within the county trustee's, county clerks, general sessions judge, chancery court and juvenile budgets in order to ensure sufficient funds for the retirement withholdings the last pay period of the fiscal year
(20200615-08) (RCV)
19. Resolution budgeting funds in the amount of \$125,892.88 received from the State of Tennessee for two airport grant reimbursements within the Airport Fund 189
(20200615-09) (VV)
20. Resolution budgeting funds in the amount of \$30,000 received from insurance recovery within the schools budget (20200615-10) (VV)
21. Resolution budgeting funds in the amount of \$29,869.37 received from USDA commodity rebate within the schools budget (20200615-11) (VV)
22. Resolution budgeting funds in the amount of \$340.00 from revenues received throughout the month of May within the Sheriff's budget (20200615-12) (VV)
23. Resolution appropriating funds in the amount of \$6,000.00 from the Unassigned Fund Balance within Fund 172-Community Development/ Industrial Park in order to pay the invoices for services rendered by Community Development Partners, LLC on assistance and administration of the 2019 CDBG grant (20200615-13) (RCV)
24. Appointing Notaries (VV)
25. Any Other Business
26. Adjourn



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RESOLUTION NO. 20200615-01

SPONSORED BY THE BENTON COUNTY MAYOR BRETT LASHLEE

LEGISLATIVE REFERENCE: PROPERTY COMMITTEE

WHEREAS, the Benton County Mayor's Office has an outdated and obsolete electric typewriter, which is an IBM Wheelwriter 1000 / Model No. WW1000 / Serial No. 11TMH05; and

WHEREAS, it will be necessary to declare this item as surplus property and allow the mayor and/or his staff to dispose of the typewriter per their discretion.

NOW THEREFORE BE IT RESOLVED, By the Board of Commissioners of Benton County, Tennessee assembled in regular session on this the 15th Day of June 2020 that the IBM Wheelwriter 1000 / Model No. WW1000 / Serial No. 11TMH05 electric typewriter in the County Mayor's Office be declared as surplus property and disposed of.

Upon a Motion by _____ Seconded by _____
On a Roll Call Vote _____ Voted AYE _____ Voted NAY _____ Passed _____ Absent

APPROVED:

COUNTY MAYOR, BRETT LASHLEE

ATTEST:

COUNTY CLERK, WANDA MALIN

RESOLUTION NO. 20200615-02

SPONSORED BY THE BENTON COUNTY MAYOR BRETT LASHLEE

LEGISLATIVE REFERENCE: BUDGET COMMITTEE

WHEREAS, a debt owed to the county of by **HOLLAND CRAIG** in the amount of **\$3,600.50** was ordered by the courts of Benton County scheduled to have been paid within two years of that date and has yet to be paid in full; and

WHEREAS, the amount remains as a receivable on the books of the county's General Fund with little chance of ever being collected and it is the comptroller's recommendation to clear this debt from the county's books;

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners of Benton County, Tennessee assembled in regular session on the 15th day of June 2020 that said amount owed will be written off the books as an uncollected debt with the balance coming from the fund balance of the General Fund.

Upon a Motion by _____ Seconded by _____
On a Roll Call Vote _____ Voted AYE _____ Voted NAY _____ Passed _____ Absent _____

APPROVED:

ATTEST:

COUNTY MAYOR, BRETT LASHLEE

COUNTY CLERK, WANDA MALIN

RESOLUTION NO. 20200615-03

SPONSORED BY THE BENTON COUNTY MAYOR BRETT LASHLEE

LEGISLATIVE REFERENCE: NONE

WHEREAS, due to the delays the COVID-19 Crisis had with public meetings and impacting timely appointments we have several board members whose terms have recently expired or are soon to expire; and

WHEREAS, it is the mayor's recommendation to appoint and/or re-appoint members to the boards as follows:

- *Leonard Pierpoint* *Re-appoint to the Airport Board for a 2 year term, effective July 20, 2020 with an expiration on October 31, 2022*
- *Darrell Berry* *Re-appoint to the Airport Board for a 3 year term, effective July 20 2020 with an expiration on July 18, 2023*
- *Eldon Wimberly* *Re-appoint to the Airport Board for a 3 year term, effective July 20 2020 with an expiration on July 18, 2023*

- *Ward Plant* *Re-appoint to the Board of Public Utilities for a 4 year term, effective July 20, 2020 with an expiration on July 24, 2024*

- *Linda Zanaty* *Re-appoint to the Industrial Board for a 4 year term, effective July 20, 2020 with an expiration on August 1, 2024*
- *Doug Vickers* *Re-appoint to the Industrial Board for a 4 year term, effective July 20, 2020 with an expiration on August 1, 2024*

- *Tim Tighe* *Appoint to the Civil Service Board to fill the vacancy of Erica Lynch With a 3 year term, effective July 1, 2020 and expiration of July 20, 2023*

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners of Benton County, Tennessee assembled in regular session on the 15th day of June 2020 that the appointments and/or re-appointments listed above for the Airport Board, Board of Public Utilities, Industrial Board and the Civil Service Board be approved for the described terms.

Upon a Motion by _____ Seconded by _____
On a Roll Call Vote _____ Voted AYE _____ Voted NAY _____ Passed _____ Absent _____

APPROVED:

ATTEST:

COUNTY MAYOR, BRETT LASHLEE

COUNTY CLERK, WANDA MALIN

RESOLUTION NO. 20200615-04

SPONSORED BY COMMISSIONERS NORMAN FRAZIER, RONNIE HOPPER, DAYNA FERGUSON, ROSANNE WARD, DARREL HICKS, SONNY HALL, GARY FURR & ROCHELL HILL

LEGISLATIVE REFERENCE: ALL STANDING COMMITTEES

WHEREAS, with all of the tight budget requirements with today's tax base and community inquiries into County spending; and

WHEREAS, the County Mayor has the spending limit up to \$10,000.00 without including the commissioners or standing committees for purchases that are being made without going thru the committees and due process for all to be included and knowledgeable;

NOW THEREFORE IT BE RESOLVED, by the Board of Commissioners of Benton County, Tennessee assembled in regular session on this the 15th Day of June, 2020 that all future purchases of \$5,000.00 or greater thru the Mayor's Office and all County Departments that fall under the County Mayor to be presented to Standing Committees for notification and to be included and/or involved for comment for these purchases over \$5,000.00. For further ease and reduce lack of communication and for all to be included and knowledgeable of the purchases made and to be informed when asked by the Citizens.

Upon a Motion by _____ Seconded by _____

On a Roll Call Vote _____ Voted AYE _____ Voted NAY _____ Passed _____ Absent _____

APPROVED:

ATTEST:

COUNTY MAYOR, BRETT LASHLEE

COUNTY CLERK, WANDA MALIN

RESOLUTION NO. 20200615-05

SPONSORED BY THE BENTON COUNTY MAYOR BRETT LASHLEE

LEGISLATIVE REFERENCE: BUDGET COMMITTEE

WHEREAS, the County Coroner/Medical Examiner payroll line item and social security account may have insufficient funds to complete the remainder of this fiscal year; and

WHEREAS, it will be necessary to transfer funds in order to ensure there is a sufficient balance to cover the expenses for the remainder of the 2019-2020 Fiscal Year.

NOW THEREFORE BE IT RESOLVED, By the Board of Commissioners of Benton County, Tennessee assembled in regular session on this the 15th Day of June 2020 that the funds in the amount of \$4,000.00 be transferred as the following:

DECREASE EXPENDITURES:

101.58120.599	INDUSTRIAL DEVELOPMENT OTHER CHARGES	\$4,000.00
		\$4,000.00

INCREASE EXPENDITURES:

101.54610.199	COUNTY CORONER/MEDICAL EXAMINER	\$2,200.00
101.54610..201	SOCIAL SECURITY	\$ 400.00
101.54610.212	MEDICARE	\$ 100.00
101.54610.309	CONTRACTS WITH GOVERNMENT AGENCIES	\$ 1,300.00
		\$4,000.00

Upon a Motion by _____ Seconded by _____
On a Roll Call Vote _____ Voted AYE _____ Voted NAY _____ Passed _____ Absent

APPROVED:

ATTEST:

COUNTY MAYOR, BRETT LASHLEE

COUNTY CLERK, WANDA MALIN

RESOLUTION NO. 20200615-06

SPONSORED BY THE BENTON COUNTY SHERIFF KENNY CHRISTOPHER

LEGISLATIVE REFERENCE: BUDGET COMMITTEE & LAW ENFORCEMENT COMMITTEE

WHEREAS, there are two payroll line items in the jail that have insufficient funds to complete the fiscal year and;

WHEREAS, it will be necessary to transfer funds from two other payroll line items that have a surplus to complete the fiscal year;

NOW THEREFORE BE IT RESOLVED, By the Board of Commissioners of Benton County, Tennessee assembled in regular session on this the 15th day of June, 2020 that the funds in the amount of \$ 5,700.00 be transferred within the Jail's budgets and applied as follows:

DECREASE EXPENDITURES

101.54210.160	GUARDS	\$ 5,700.00
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INCREASE EXPENDITURES

101.54210.110	LIEUTENANT(S)	\$ 700.00
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<u>101.54210.140</u>	<u>SALARY SUPPLEMENTS</u>	<u>\$ 5,000.00</u>
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\$ 5,700.00

Upon a Motion by _____ Seconded by _____

On a Roll Call Vote _____ Voted AYE _____ Voted NAY _____ Passed _____ Absent _____

APPROVED:

ATTEST:

COUNTY MAYOR, BRETT LASHLEE

COUNTY CLERK, WANDA MALIN

RESOLUTION NO. 20200615-07

SPONSORED BY THE BENTON COUNTY SHERIFF KENNY CHRISTOPHER

LEGISLATIVE REFERENCE: BUDGET COMMITTEE & LAW ENFORCEMENT COMMITTEE

WHEREAS, there are several payroll line items that have insufficient funds to complete the fiscal year and;

WHEREAS, it will be necessary to transfer funds from other payroll line items that have a surplus to complete the fiscal year.

NOW THEREFORE BE IT RESOLVED, By the Board of Commissioners of Benton County, Tennessee, assembled in regular session on this the 15th day of June, 2020 that the funds in the amount of \$ 33,215.00 be transferred within the Sheriff's budget and applied as follows:

DECREASE EXPENDITURES

101.54110.106	DEPUTY(IES)	\$ 27,000.00
101.54110.119	ACCOUNTANTS/BOOKKEEPERS	\$ 3,500.00
101.54110.148	DISPATCHERS	\$ 6,000.00
<u>101.54110.189</u>	<u>OTHER SALARIES & WAGES</u>	<u>\$ 4,000.00</u>
		\$ 40,500.00

INCREASE EXPENDITURES

101.54110.105	SUPERVISOR/DIRECTOR	\$ 900.00
101.54110.108	INVESTIGATOR(S)	\$ 5,000.00
101.54110.115	SERGEANT(S)	\$ 15,000.00
101.54110.133	PARAPROFESSIONALS	\$ 1,300.00
101.54110.140	SALARY SUPPLEMENTS	\$ 6,000.00
101.54110.161	SECRETARY(S)	\$ 1,300.00
<u>101.54110.170</u>	<u>OBJECTS NOT IN USE</u>	<u>\$ 11,000.00</u>
		\$ 40,500.00

Upon a Motion by _____ Seconded by _____
On a Roll Call Vote _____ Voted AYE _____ Voted NAY _____ Passed _____ Absent _____

APPROVED:

ATTEST:

COUNTY MAYOR, BRETT LASHLEE

COUNTY CLERK, WANDA MALIN

RESOLUTION NO. 20200615-08

SPONSORED BY THE BENTON COUNTY MAYOR BRETT LASHLEE

LEGISLATIVE REFERENCE: BUDGET COMMITTEE

WHEREAS, there are a few retirement withholding accounts that may have insufficient funds in order to complete the third payroll during the month of June; and

WHEREAS, it will be necessary to transfer funds in the amount of \$890.00 within certain functions in order to ensure sufficient funds for the last pay period of this fiscal year;

NOW THEREFORE BE IT RESOLVED, By the Board of Commissioners of Benton County, Tennessee assembled in regular session on this the 15th day of June, 2020 that the transfers listed below in the amount of \$890.00 be approved in order to ensure sufficient funds in the retirement withholding accounts to complete the last pay period of this fiscal year:

DECREASE EXPENDITURES:

101.52400.210	COUNTY TRUSTEE UNEMPLOYMENT	\$205.00
101.52500.317	COUNTY CLERK DATA PROCESSING	\$330.00
101.53310.210	GENERAL SESSIONS JUDGE UNEMPLOYMENT	\$160.00
101.53400.196	CHANCERY COURT IN-SERVICE TRAINING	\$175.00
101.53500.210	JUVENILE COURT UNEMPLOYMENT	\$ 10.00
101.54240.196	JUVENILE SERVICES IN-SERVICE TRAINING	\$ 10.00
		<hr/>
		\$890.00

INCREASE EXPENDITURES:

101.52400.204	COUNTY TRUSTEE RETIREMENT	\$205.00
101.52500.204	COUNTY CLERK RETIREMENT	\$330.00
101.53310.204	GENERAL SESSIONS JUDGE RETIREMENT	\$160.00
101.53400.204	CHANCERY COURT RETIREMENT	\$175.00
101.53500.204	JUVENILE COURT RETIREMENT	\$ 10.00
101.54240.204	JUVENILE SERVICES RETIREMENT	\$ 10.00
		<hr/>
		\$890.00

Upon a Motion by _____ Seconded by _____
On a Roll Call Vote _____ Voted AYE _____ Voted NAY _____ Passed _____ Absent _____

APPROVED:

COUNTY MAYOR, BRETT LASHLEE

ATTEST:

COUNTY CLERK, WANDA MALIN

RESOLUTION NO. 20200615-09

SPONSORED BY THE BENTON COUNTY MAYOR BRETT LASHLEE

LEGISLATIVE REFERENCE: BUDGET COMMITTEE

WHEREAS, the Benton County Airport has received multiple grant reimbursements on both the REILS & Rotating Beacon project and the Obstruction Survey project in the total amount of \$125,892.88; and

WHEREAS, it will be necessary to budget the said funds in the amount of \$125,892.88 within the airport budget in Fund 189 in order to cover outstanding grant project invoices.

NOW THEREFORE BE IT RESOLVED, By the Board of Commissioners of Benton County, Tennessee assembled in regular session on this the 15th Day of June 2020 that the funds in the amount of \$125,892.88 received from the State of Tennessee be budgeted within the Airport Fund 189 as the following:

INCREASE REVENUES:

189.46980	OTHER STATE GRANTS	\$125,892.88
		<i>\$125,892.88</i>

INCREASE EXPENDITURES:

189.91110.724	AIRPORT SITE DEVELOPMENT	\$125,892.88
		<i>\$125,892.88</i>

Upon a Motion by _____ Seconded by _____
On a Roll Call Vote _____ Voted AYE _____ Voted NAY _____ Passed _____ Absent

APPROVED:

COUNTY MAYOR, BRETT LASHLEE

ATTEST:

COUNTY CLERK, WANDA MALIN

RESOLUTION NO. 20200615-10

SPONSORED BY THE DIRECTOR OF SCHOOLS, MARK FLORENCE

RESOLUTION FOR THE BENTON COUNTY BOARD OF COMMISSIONERS

June 15, 2020

WHEREAS: Several schools across the county had damages due to lightning. The damage was to phone systems, fire alarms, servers, PA system, etc.

THEREFORE: Be it resolved by the Benton County Board of Commissioners to approve the following changes within the 2019-20 budget as follows;

			<u>INCREASE</u>
49700	Insurance Recovery		\$30,000.00
71100 722	Regular Instruction Equipment		\$10,000.00
76100 707	Building Improvements		<u>20,000.00</u>
			\$ 30,000.00

Respectfully submitted,

Mark Florence, Director of Schools

APPROVED _____

Joe D. Cooper, Chairman of the Board

RESOLUTION NO. 20200615-11

SPONSORED BY THE DIRECTOR OF SCHOOLS, MARK FLORENCE

RESOLUTION FOR THE BENTON COUNTY BOARD OF COMMISSIONERS

June 15, 2020

WHEREAS: USDA has made available more funds within the School Food Service (143) account in the form of a commodity rebate;

THEREFORE: Be it resolved by the Benton County Board of County Commissioners to approve the following budget amendment:

INCREASE - Revenue

47112	USDA – Other	\$29869.37
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INCREASE - Expenditures

73100 469	Commodities	\$29769.37
73100 524	In-service	<u>\$ 100.00</u>
		\$29869.37

Respectfully Submitted,

Mark Florence, Director

Joe D. Cooper, Chairman

Approved _____

RESOLUTION NO. 20200615-12

SPONSORED BY THE BENTON COUNTY SHERIFF KENNY CHRISTOPHER

LEGISLATIVE REFERENCE: BUDGET COMMITTEE & LAW ENFORCEMENT COMMITTEE

WHEREAS, the Benton County Sheriff's Office has received funds in the amount of \$ 340.00 for revenues for the month of May, 2020; and

WHEREAS, it will be necessary to budget said funds in the amount fo \$ 340.00 to the appropriate expenditure accounts within the Sheriff's budget.

NOW THEREFORE BE IT RESOLVED, By the Board of Commissioners of Benton County, Tennessee assembled in regular session on this the 15th day of June, 2020 that the funds in the amount of \$ 340.00 received by the Benton County Sheriff's Office for revenues for the month of May, 2020 be budgeted as follows:

DECREASE REVENUES:

101.43395	SEX OFFENDER REGISTRATION FEE	\$ 150.00
101.44170	MISCELLANEOUS REFUNDS	\$ 190.00
		<hr/>
		\$ 340.00

INCREASE EXPENDITURE:

101.54110.353	TOW-IN SERVICES	\$ 190.00
101.54150.599	OTHER CHARGES	\$ 150.00
		<hr/>
		\$ 340.00

Upon a Motion by _____ Seconded by _____
On a Roll Call Vote _____ Voted AYE _____ Voted NAY _____ Passed _____ Absent _____

APPROVED:

COUNTY MAYOR, BRETT LASHLEE

ATTEST:

COUNTY CLERK, WANDA MALIN

RESOLUTION NO. 20200615-13

SPONSORED BY THE BENTON COUNTY MAYOR BRETT LASHLEE

LEGISLATIVE REFERENCE: BUDGET COMMITTEE

WHEREAS, Benton County has received an invoice from Community Development Partners, LLC in the amount of \$3,000 for the billing period ending May 31, 2020 and expects to receive another invoice for the month of June in the amount of \$3,000; and

WHEREAS, the services rendered are for environmental review and grant administration regarding the 2019 CDBG Project and invoices to be paid out of this current fiscal budget total \$6,000; and

WHEREAS, it will be necessary to appropriate the said funds in the amount of \$6,000.00 from the Unassigned Fund Balance within Fund 172 – Community Development/Industrial Park and budget to the appropriate expenditure account in order to pay the two invoices received from Community Development Partners, LLC.

NOW THEREFORE BE IT RESOLVED, By the Board of Commissioners of Benton County, Tennessee assembled in regular session on this the 15th Day of June 2020 that the funds in the amount of \$6,000 be appropriated from the Unassigned Fund Balance within Fund 172 – Community Development/Industrial Park and budget to the Expenditure Account No. 172.91110.308 – General Administration Projects Consultants in order to pay the invoices from Community Development Partners for services rendered this current fiscal year on the 2019 CDBG Project.

Upon a Motion by _____ Seconded by _____
On a Roll Call Vote _____ Voted AYE _____ Voted NAY _____ Passed _____ Absent _____

APPROVED:

ATTEST:

COUNTY MAYOR, BRETT LASHLEE

COUNTY CLERK, WANDA MALIN